

Make Your Resume Age-Proof in 6 Easy Steps

- 1. Ditch your old Earthlink or AOL email address and sign-up for Gmail.
- 2. Add a link to your LinkedIn public profile. If you don't have a LinkedIn profile stop reading this list and go create one now!
- 3. Take out "25 years of leadership experience" out of your resume's Career Summery/Objective section.
- 4. Only list your last 3 jobs (or 10 years).
- 5. Remove old geezer technology from your skills section (AS400, Cobol, NetWare, punchcards, etc.)
- 6. Remove the date you graduated collage and instead just list your school name, degree type, and major.